CAPITAL IMPROVEMENTS PROGRAM COMMITTEE
RECOMMENDATIONS for 2017 CAPITAL FUNDING
PRELIMINARY REPORT
SUMMARY and DETAIL SCHEDULES

November 30, 2016

CIP DEPARTMENT REQUEST INFORMATION
SUMMARY of ALL DEPARTMENTS

Department	Est. Balance 12/31/16	Contributions Actual 2016	2017 Recommend	Incr.(Decr.)	Comments
Carpenter Home	$ 16,000	$ -	$ -	$ -	Cont'd. ops. decision; $180K avail. Trust funds.
Conservation Land Acq.	310,000	20,000	-	(20,000)	Current funding adequate.
Highway/Cemetery Equip.	161,000	87,500	100,000	12,500	Pay as go.
DPW Facilities	131,000	10,000	90,000	80,000	Pay as go; single year spike.
Road Rehab./Const.	19,000	170,000	165,000	(5,000)	Need detail road program.
Muni Transportation	160,000	N.A.			Estimated 2017 increase, $45K.
Town Dams	259,000	7,250	10,000	2,750	Will require future bonding. Upper Wilson Dam needs further study
Covered Bridges	62,000	5,000	5,000	-	Funding meets needs.
Town Bridges (not covered)	193,000	35,000	25,000	(10,000)	Will require future bonding. Christian Hill Bridge needs further stud
Cemetery Expansion Fund	66,000	2,250	-	(2,250)	Current funding adequate.
Emergency Communications	63,000	10,000	10,000	-	Covers 4 departments.
Emerg. Facilities/Equip.	42,000	5,000	-	(5,000)	Eliminate mobile office. Currently overfunded.
Fire Trucks	172,000	80,000	20,000	(60,000)	Heavy trucks to be bonded.
Fire Ponds	8,000	10,000	10,000	-	Funding meets needs.
Fire SCBAs	-	-	-	-	New Capital Reserve Account (Commencing in 2018)
Fire/Rescue Tools/Equip.	34,000	10,000	10,000	-	Add'l. $14K in NRFs.
Fire Stations/Facilities	46,000	20,000	10,000	(10,000)	Funding meets needs.
Future Fire Station	356,000	-			Will require future bonding.
Library - MCUL	9,000	3,000	3,000	-	Funding meets needs.
Library - SFL	28,000	3,000	-	(3,000)	Current balance too high.
PD Cruisers	20,000	10,000	40,000	30,000	Pay as go. Offsets current leasing costs.
SD Equip. Revolving Fund	23,000	N.A.	-		
Police Facilities	3,000	4,000	-	(4,000)	Assumes Bond Funding of $425K.
PD Info. Mgmt.	18,000	4,000	4,000	-	Funding meets needs.
Recreation Facilities/Improve.	57,000	3,000	5,000	2,000	Funding meets needs.
Recycling Center Improvement	49,000	-	-		Fund to be drawn down.
Recycling Revenue Revolving Fu	424,000	N.A.	-		Covers future improvement/repairs.
Whitcomb Hall Rehab.	2,000	32,500	15,000	(17,500)	Minimum support.

CIP DEPARTMENT REQUEST INFORMATION
SUMMARY of ALL DEPARTMENTS

Department	Est. Balance 12/31/16	Contributions Actual 2016	Contributions 2017 Recommend	Contributions 2017 Incr.(Decr.)	Comments
Town Hall Expansion	74,000	-	-		Will require future bonding.
TH Repairs/Improvement	122,000	-	-	-	Repairs covered by fund balance.
Town Hall Info. Mgmt.	66,000	5,000	-	(5,000)	Current funding adequate.
Revaluations	7,000	35,000	35,000	-	By contract.
Insurance Deductible Reserve	4,000	-	-	-	No action
Document Preservation	4,000	-	-	-	No action
	$ 3,008,000	$ 571,500	$ 557,000	(14,500)	Includes special one-year special DPW addition of $80,000.

Assumed 2017 Police Bonds:

Police Facilities (with 10% reserve)	$ 393,922	
Fees/Rounding	6,078	
	$ 400,000	
Years	10	
Rate	2.25%	
Level Debt Service (Principal + Interest)		45,115
Increase with Bond Debt Service		30,615

Less Other Adjustments:

Police Cruiser Lease/GF Savings	(30,000)
Return of Recycling Center Reserve to General Fund	-
Return of Insurance Deductible Reserve to General Fur	(4,000)
Net Tax Rate Impact for 2017	$ (3,385)

Additional Observations:

Specific Road Rehab numbers are needed.
Resolution: Mention no opinion caveat in report.

Upper Wilson dam demo. vs. repair?
Resolution: Defer to future study as Warrant Article item.

Do not replace Christian Hill bridge?
Resolution: Defer to future study as Warrant Article item.

CIP DEPARTMENT REQUEST INFORMATION
SUMMARY of ALL DEPARTMENTS

Department	Est. Balance 12/31/16	Contributions Actual 2016	2017 Recommend	Incr.(Decr.)	Comments
Bond Summary:					Possible Dam and Bridge bonding excluded.
Assumed 2017 Police Bonds:					
Police Facilities			$ 400,000		
Years			10		
Rate			2.25%		
Level Debt Service (Principal + Interest)				$ 45,115	
Estimated 2018 Fire Truck Bonds:					
Station 3 Primary Engine			$ 500,000		
Years			20		
Rate			3.25%		
Level Debt Service (Principal + Interest)				34,389	
Estimated Minimum 2018 Town Hall Bonds:					
New Town Hall (7,500 sf @ $120 + $30(			$ 1,200,000		Does not included current $200k Reserves.
Years			20		
Rate			3.25%		
Level Debt Service (Principal + Interest)				82,535	
Estimated Minimum 2019 Fire Station Bonds:					
New Fire Station (5,000 sf @ $120 + $3			$ 900,000		Does not included current $356k Reserve.
Years			20		
Rate			3.50%		
Level Debt Service (Principal + Interest)				63,325	
Estimated 2021 Fire Truck Bonds:					
Heavy Rescue Vehicle			$ 450,000		
Years			20		
Rate			3.25%		
Level Debt Service (Principal + Interest)				30,950	
				256,315	
Reserve Contribution:					
2017 Proposed			$ 557,000		
Less: Excess DPW 2017-only Contribution			(80,000)	477,000	
2021 Total Funding Requirement				$ 733,315	$174k increase from 2016 funding.

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: CARPENTER HOME

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
"B" Bathroom and Hall Closet	This estimate is based off of last year's bathroom remodel.	30,000							
Sprinkler	This estimate is based on the highest bidders' cost received from last month's RFP. The cost also includes the significant renovations to the barn. The barn work has not been designed or bid upon, simply estimated from historical sq. ft. costs of similar projects.	180,000							
Smoke and Fire Detection	Estimate based on highest bidder per last month's RFP.	26,000							
Van	The current van is a 2007 and only has a little better than 41,000 miles, unfortunately there is a significant amount of rust on its undercarriage. The rocker panels have already been replaced once and will need to be done again.		40,000						
Generator	In Sept. of 09 the estimate for this was $70-80 K using a CPI calculation I estimated a current price of $88,000.		88,000						

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: CARPENTER HOME

Item	Purpose	2017	2018	2019	2020	2021	2022	Item	Amount
Air-lock(s)	There are potentially two that could be done, this will also likely include a new accessibility ramp. It should also be noted that a blast type heater is going to be investigated, that may eliminate the need for this		15,000	15,000					
								Total	
	Totals	236,000	143,000	15,000	-	-	-	394,000	-

Reserves:				
CH ET				16,000
CH ET 2016 ET	30,000	(Operations only)		-
CH 2016 Operating Loss - ESTIMATE				-
				16,000
Common Trusts:	Bouvier		500	
[a/o 9/30/16]	Carlton	(Infirmed)	1,300	
	L. Carpenter		178,200	
	Whitcomb, George		6,500	
	Whitcomb, Edna		1,500	188,000
				204,000
		Net Required		190,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: CONSERVATION LAND ACQUISITION

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								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
Conservation Land Acquisition	Adams/Windyhurst	40,000							
	2 Other Easements		45,000						
								TOTAL	
	Totals	40,000	45,000	-	-	-	-	85,000	-

Less:	
Estimated 12/31/16 Cons. Land Use Rev. Ac	78,000
Estimated 12/31/16 ET	310,000
Excess	303,000
2016 Contribution	20,000

The Trust was established in 1988.

From 2005 to 2016 four projects were funded:

2016	CA Brook	$ 1,800	
2016	Ballou	17,900	
2013	Riverfront Park	52,500	
2011	Tippin Rock	50,000	$122,200
One project is in process:	Adams/Windyhurst		40,000
Two addition projects in pipeline			45,000
			$207,200

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: HIGHWAY and CEMETERY EQUIPMENT

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

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								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
Road Grader	Road Maint	200,000						2023 Loader	110,000
F550 Dump Truck	Road Maint		85,000					2024 Backhoe	100,000
Int'l. Dump Truck	Road Maint			165,000					
F350 Pick Up	Road Maint				40,000				
Int'l. Dump Truck	Road Maint						175,000		
Other - Mowers, etc.		2,500	2,500	2,500	2,500	2,500	2,500		
								Total	
	Totals	202,500	87,500	167,500	42,500	2,500	177,500	680,000	210,000
							Less: Estimated 12/31/16 CR	161,000	
								519,000	
								6	6
								86,500	35,000

2016 Contribution	87,500

Balance, Beginning of Year	161,000	58,500	71,000	3,500	61,000	158,500
Contributions	100,000	100,000	100,000	100,000	100,000	100,000
Disbursements	(202,500)	(87,500)	(167,500)	(42,500)	(2,500)	(177,500)
Balance, End of Year	58,500	71,000	3,500	61,000	158,500	81,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: DPW FACILITIES

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

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								Items after 2022 over $50,000	
Item	**Comment/Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
DPW Salt Shed		130,000							
DPW Roof		40,000							
DPW Office/Break Area	120 Pine Rehab.	40,000							
	Totals	210,000	-	-	-	-	-		

Balance, Beginning of Yea	131,000	11,000	21,000	31,000	41,000	51,000
Contributions	90,000	10,000	10,000	10,000	10,000	10,000
Bonding	-					
Disbursements	(210,000)	-	-	-	-	-
Balance, End of Year	11,000	21,000	31,000	41,000	51,000	61,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: TOWN DAMS

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
Wilson Pond Dams:	Safety Upgrade								
Upper			455,000						
Lower			145,000						
Engineering			10,000						
								Total	
	Totals	-	610,000	-	-	-	-	610,000	-
							Less: Estimated 12/31/16 CR	259,000	
								351,000	
								6	6
								58,500	-
							2016 Contribution	7,250	

Balance, Beginning of Year	259,000	269,000	19,000	29,000	39,000	49,000
Contributions	10,000	10,000	10,000	10,000	10,000	10,000
Bonding		350,000				
Disbursements	-	(610,000)	-	-	-	-
Balance, End of Year	269,000	19,000	29,000	39,000	49,000	59,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: COVERED BRIDGES

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
Thompson Bridge	Painting			30,000					
Carlton Bridge	Replace Decking				15,000				
								Total	
	Totals	-	-	30,000	15,000	-	-	45,000	-
								62,000	
					Less: Estimated 12/31/16 CR			(17,000)	
								6	6
								(2,833)	-
					2016 Contribution			5,000	

Balance, Beginning of Year	62,000	67,000	72,000	47,000	37,000	42,000
Contributions	5,000	5,000	5,000	5,000	5,000	5,000
Disbursements	-	-	(30,000)	(15,000)	-	-
Balance, End of Year	67,000	72,000	47,000	37,000	42,000	47,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: BRIDGES - OTHER THAN COVERED

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
Christian Hill Bridge	Replacement		-	400,000					
Rabbit Hollow Bridge	Replacement	200,000							
Denman Thompson (Steel)	Replace Decking						30,000		
								Total	
	Totals	200,000	-	400,000	-	-	30,000	630,000	-
							Less: Estimated 12/31/16 CR	193,000	
								437,000	
								6	6
								72,833	-
							2016 Contribution	35,000	

Balance, Beginning of Year	193,000	18,000	43,000	18,000	43,000	68,000
Contributions	25,000	25,000	25,000	25,000	25,000	25,000
Bonding			350,000			
Disbursements	(200,000)	-	(400,000)	-	-	(30,000)
Balance, End of Year	18,000	43,000	18,000	43,000	68,000	63,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: EMERGENCY MANAGEMENT

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
8.5'x22' Emergency Management Trailer	This trailer will be used as a mobile Emergency Operations Trailer and as a portable meeting room for the Emergency Management Continuity Operation Plan (COOP) as outlined in the Town's Emergency Operation Plan dated 2014.	~~31,500~~							31,500
								TOTAL	
	Totals	-	-					-	31,500

EM Facilities & Equipment ET	42,500
Surplus	42,500

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: FIRE TRUCKS

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
1987 Pierce Engine 27E3	Station 3 Primary Engine		500,000					See N Skantze Note Below	
1980 Chevy Brush Truck 27B1	On/Off Road Brush Truck			125,000					
2000 International Rescue 27R1	Heavy Rescue Vehicle					450,000		2000 Pierce Engine 27E2	603,000
2010 Yukon 27Squad1	Station 1 EMS Vehicle					70,000		2000 ALF/Smeal Ladder	900,000
2013 Off Road Ranger/Trailer	Off road rescue vehicle						25,000	2012 Yukon EMS Vehicle	70,000
								2016 Yukon Command	70,000
								2011 Water Rescue Trailer	5,000
								2015 Rescue Boat	30,000
								2007 Pierce Station 1	700,000
								2010 Mack Tanker	700,000
	Totals	-	500,000	125,000	-	520,000	25,000	1,170,000	3,078,000
								Less: Estimated 12/31/16 CR Bal.	172,000
									998,000
								6	6
								166,333	513,000
								2016 Contribution	80,000

Balance, Beginning of Yea	172,000	192,000	212,000	107,000	127,000	77,000
Contributions	20,000	20,000	20,000	20,000	20,000	20,000
Bonding	-	500,000	-	-	450,000	-
Disbursements	-	(500,000)	(125,000)	-	(520,000)	(25,000)
Balance, End of Year	192,000	212,000	107,000	127,000	77,000	72,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: FIRE TRUCKS

NSkantze:

The replacement of Engine Three will be over due by the time specifications are written and funding is secured. The truck is a 1987 Pierce 1000 GPM Pump with 1000 capacity tank. The personnel riding positions are open to the outside without roll over protection which is no longer allowed by NFPA 1901, standard for motorized fire apparatus. Although the truck has been somewhat reliable repairs in recent years have increased significantly and it is getting more and more difficult to located replacement parts. The pump is under capacity for our purposes and the engine is a necessity for fire protection in the West District. We have received estimates for replacement which range from high 300,000 to the mid 500,000. Ultimately the cost will be predicated on how the truck specifications are developed. My best advice at this time would be to plan on 400,000 if the truck is ordered in 2016 or early 2017 and up to 420,00 if we wait a year and so on adding up to 5% annually for cost of materials, new NFPA requirements and other cost increase. What is unknow is what the cost of borrowing money will be in a year or two. Right now a lease purchase which is the recommended method for purchasing fire apparatus is very inexpensive.

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: FIRE PONDS

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
See Notes	See N Skantze Note Below		20,000						
Pond Y					20,000				
Pond Z							20,000		
								Total	
	Totals	-	20,000	-	20,000	-	20,000	60,000	-
							Less: Estimated 12/31/16 ET	8,000	
								52,000	
							2016 Contribution	10,000	

REVOLVING FUND:						
Balance, Beginning of Year	8,000	18,000	8,000	18,000	8,000	18,000
Contributions	10,000	10,000	10,000	10,000	10,000	10,000
Disbursements	-	(20,000)	-	(20,000)	-	(20,000)
Balance, End of Year	18,000	8,000	18,000	8,000	18,000	8,000

NSkantze:

This expendible trust fund was established to provide funding to develop dry hydrant and other drafting sites within the community for fire protection. Funding from this account would typically be used for the following:

Install New Dry Hydrant
Repair Existing Dry Hydrant
Develop draft site
Provide maintenance to an existing draft site including dredging new and existing ponds for fire protection.

The most recent expenditure was for the development of a fire pond and maintenance of an existing hydant at a site on Route 10.

The next project pending is the dredging of an existing fire protection pond in East Swanzey at the intersection of Old Richmond Road and Hale Hill Road. The estimated amount for this project is 30,000.

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: FIRE SELF CONTAINED BREATHING APPARATUS (SCBA)

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
SCBAs	Purchase 30 units at $7,750							2024	232,500
	Totals	-	-	-	-	-	-	-	232,500
							Less: Estimated 12/31/16 CR	N.A.	
	NEW FUND							-	
	CAPITAL RESERVE FUND:								
	Balance, Beginning of Year	-	-	34,000	68,000	102,000	136,000		170,000
	Contributions	-	34,000	34,000	34,000	34,000	34,000		68,000
	Disbursements	-	-	-	-	-	-		(232,500)
	Balance, End of Year	-	34,000	68,000	102,000	136,000	170,000		5,500

2004 Warrant Article 5

To see if the Town will vote to authorize the Selectmen to enter into a seven-year lease/purchase agreement in the amount of $204,742.00 for the purpose of leasing thirty (30) self-contained breathing apparatus (SCBAs) and to raise and appropriate the sum of $33,223 for the first years payment, …

[Currently making annual payments of $32,164 through 2020.]

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: FIRE TOOLS EQUIPMENT

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
As Needed	See N Skantze Note Below	10,000							
As Needed			10,000						
As Needed				10,000					
As Needed					10,000				
As Needed						10,000			
As Needed							10,000		
								Total	
	Totals	10,000	10,000	10,000	10,000	10,000	10,000	60,000	-
							Less: Estimated 12/31/16 ET	34,000	
								26,000	
							2016 Contribution	10,000	

EXPENDABLE TRUST FUND:						
Balance, Beginning of Year	34,000	34,000	34,000	34,000	34,000	34,000
Contributions	10,000	10,000	10,000	10,000	10,000	10,000
Disbursements	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Balance, End of Year	34,000	34,000	34,000	34,000	34,000	34,000

NSkantze:

The use of the word tools is very broad for this expendable trust. Funding from this accout is typically used to upgade and expand the equipmen carried on the 11 pieces of apparatus the town maintains. Many of the tools and equipment used by the fire service is so unique and so specific it is extremely expensive. The other consideration is that due to the nature of the work tools and equiopment can be damaged in the course of responding and working at fires and other emergencies. Replacement is often essential and comes without notice. In addtion to what you may think of when you think of tools like axes, shovels, closet hooks, pike poles you also have to consider hose, hose appliances, nozzles, small engine equipment such as saws, generators and hydraulic rescue tools, and repairs to breathing apparatus to name a few. Due to the potential cost of a complete replacment or costly repair to any piece of equiopment it is not logical to carry that amount of funding in the operating budg

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: FIRE and RELATED FACILITIES (Maintenance)

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
As Needed	See N Skantze Note Below	10,000							
As Needed			10,000						
As Needed				10,000					
As Needed					10,000				
As Needed						10,000			
As Needed							10,000		
								Total	
	Totals	10,000	10,000	10,000	10,000	10,000	10,000	60,000	-
						Less: Estimated 12/31/16 ET		46,000	
								14,000	

PLACE-HOLDING NUMBERS ONLY

					2016 Contribution		10,000

EXPENDABLE TRUST FUND:

Balance, Beginning of Year	46,000	46,000	46,000	46,000	46,000	46,000
Contributions	10,000	10,000	10,000	10,000	10,000	10,000
Disbursements	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Balance, End of Year	46,000	46,000	46,000	46,000	46,000	46,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: FIRE and RELATED FACILITIES (Maintenance)

NSkantze:
It is extremely important to maintain a balance of funding in this expendible trust account. We have three stations all of which require routine maintenance and upgrades due to age and use. Some of the projects which are on the horizen for the fire stations include:

Station 1 Renovate meeting room
Relocated Kitchentte
Renovate bathroom
Add janitor sink
Paint/Seal Apparatus Bay
Replace insulation and replace gypsum ceiling in lower apparatus bay
Replace Windows - fix rotton window sills
Replace Doors
Remove Hose Tower
Evaluate sills and repair as necessary
Repair storm drain in the parking lot on the front side of the station
Add gravel, grade and add asphault to the existing parking lot to create adequate parking area

Station 2 This station continues to be a non-compliant space and does not meet current or past NFPA or
OSHA standards for employees or the public... At minimum
Add second means of egress
Install wet system sprinkler in the fire station and town hall
Upgrade fire alarm
Isolate water leaks
Renovate storage area damaged by water.
Add Emergency Lights and Exit Signs
Remove underground fuel storage tank and replace with above ground tank

Station 3 Replace fire escape with exterior stair tower to serve as required 2nd means of egress
Replace all windows
Replace and add Fire Doors and exterior doors 1st floor and top of stairs.
Add Emergency Lights and Exit Signs
Install wet system sprinkler to 1st and 2nd floor
consider construction of an exterior storage building to accomodate storage.
Replace roof with flat roof system or consider adding a hip roof facade.
Replace exterior siding with new siding
Repair rotton door sill and expose and replace existing window on the front side of the building.
Expand existing parking area by shaping access to the rear of the building, adding gravel and asphault.
Upgrade heating system

There also needs to be funding in this account for unanticipated expenses for example a few years ago the furnace at station 1 needed a compl repalcement and there was no funds in the operating budget but funding from this trust was used to make the necessary repair.

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: MT. CAESAR UNION LIBRARY

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
Exterior Painting	North Face only		5,000						
Boiler	Replacement		7,000						
Elevator to Upper Level *	Use of ADA Compliant Floor (<50 people)								90,000
* 2012 estimate of $165,000. Town funds of $90.000; balance in fund raising.									
								TOTAL	
	Totals	-	12,000	-	-	-	-	12,000	90,000

MCUL Trust Funds: $86,500

Estimated 12/31/16 ET	9,000
Deficit	3,000
Current Annual Funding	3,000

Balance, Beginning of Yea	9,000	12,000	3,000	6,000	9,000	12,000
Contributions	3,000	3,000	3,000	3,000	3,000	3,000
Disbursements	-	(12,000)	-	-	-	-
Balance, End of Year	12,000	3,000	6,000	9,000	12,000	15,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: STRATTON FREE LIBRARY

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
NONE									
								TOTAL	
	Totals	-	-	-	-	-	-	-	-

Estimated 12/31/16 ET	28,000
Excess	28,000
Current Annual Funding	3,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: POLICE CRUISERS

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
Annual Cruiser Replacement		30,000	30,000	30,000	30,000	30,000	30,000		180,000
Less: Paid via General Fund									
3rd Year Additional Cruiser			30,000			30,000			60,000
One cruiser (at $30,000; 3 year life) will be purchased every year, and an additional cruiser will be purchased every 3rd year from the Capital Reserve. All cruisers will be equipped (net cost, $20,000) from the Special Duty Revolving Fund.									
	Totals	30,000	60,000	30,000	30,000	60,000	30,000	240,000	240,000

Special Duty Revolving Fund:	
12/31/16 estimated balance	23,000
Estimated annual contribution	25,000

12/31/16 estimated CR balance	20,000
Deficit	220,000
Required Annual Contribution	40,000
2016 CR Addition [Prior cruisers were leased]	10,000

Beginning Balance	20,000	30,000	10,000	20,000	30,000	10,000
Contributions	40,000	40,000	40,000	40,000	40,000	40,000
Expenditures	(30,000)	(60,000)	(30,000)	(30,000)	(60,000)	(30,000)
Ending Balance	30,000	10,000	20,000	30,000	10,000	20,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: RECREATION FACILITIES IMPROVEMENTS

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
Restroom and changing area at Richardson Park	Replace outdated bathroom and changing area at Richardson Park	50,000							
Outdoor basketball court at Richardson Park	Provide more opportunities and activities for kids at the park		16,000						
Covered picnic area(s) at Richardson Park	provide a nice covered picnic area for families while visiting the lake						22,000		
Recreation Center	A full blown rec. center with pool, tennis, basketball, playground, meeting areas, rooms for classes and games, weights, exc...							Filed by Dept as 2021 Item, but moved to future.	7,500,000
								TOTAL	
	Totals	50,000	16,000	-	-	-	22,000	88,000	7,500,000
					Rec. Facilities Improvements CR			57,000	
					Excess (Shortfall)			(31,000)	
					Current Annual Funding			3,000	

Beginning Balance	57,000	12,000	1,000	6,000	11,000	16,000
Contributions	5,000	5,000	5,000	5,000	5,000	5,000
Expenditures	(50,000)	(16,000)	-	-	-	(22,000)
Ending Balance	12,000	1,000	6,000	11,000	16,000	(1,000)

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: RECREATION FACILITIES IMPROVEMENTS

2017 Recreation Department CIP Request

Everything in this Capital Improvement Plan is to increase the draw for the Town of Swanzey and the recreation department. The prices are ballparks based on a little research but I may be off in my numbers. The restrooms and changing areas at Richardson Park are outdated and not very nice. It is past the time to update the current building so I would like to add a new building with restrooms and changing rooms. This will make things nicer at the park. Putting in a outdoor basketball (full or half) will draw more people to the park and give us a new activity to offer at the day camp. Adding one (or two) covered picnic areas at Richardson Park will again add to the attractiveness of the site. Groups can spend the day and have a picnic, take shelter during a quick rain or find some shade. Building a rec building is what I think should be the ultimate goal for the town; a place to have everything in one area and be able to offer significantly more then we can with what we have now. Starting a building from scratch can allow us to plan for what we want to offer the community and go as big as we would like.

Recreation Director Ian Fraunfelder

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: RECYCLING CENTER

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
Office/Break Room		50,000							
Bobcat				25,000					
New Facility									750,000
Maintenance		5,000	5,000	5,000	5,000	5,000	5,000		
								Total	
	Totals	55,000	5,000	30,000	5,000	5,000	5,000	105,000	750,000
							Less: Estimated 12/31/16 CR *	-	
								105,000	

* Capital Reserve balance of $49,000 would be fully drawn down in 2016-2017.

REVOLVING FUND:						
Balance, Beginning of Yea	402,000	397,000	442,000	462,000	507,000	552,000
Contributions	50,000	50,000	50,000	50,000	50,000	50,000
Disbursements	(55,000)	(5,000)	(30,000)	(5,000)	(5,000)	(5,000)
Balance, End of Year	397,000	442,000	462,000	507,000	552,000	597,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: REVALUATIONS

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
Cyclical Update of Properties & full revaluation	DRA requirement to update values every 5 years; higher cost in reval year of 2019	29,000	29,000	60,000	35,000	35,000	35,000	2024 Reval - no estimate	-
Revaluation of Utilities	Can either do $9k per year or pay a larger share in Reval year (2019). Our current contract for 2014-18 is $9k per year	9,000	9,000	11,000	11,000	11,000	11,000	2024 Reval - no estimate	-
								TOTAL	
	Totals	38,000	38,000	71,000	46,000	46,000	46,000	285,000	-

Less: Estimated 12/31/16 ET Bal.	43,000
Net	242,000
Years	6
Annual Requirement	40,333
Current Funding	35,000

Balance, Beginning of Yea	7,000	4,000	1,000	-	-	-
Contributions	35,000	35,000	70,000	46,000	46,000	46,000
Disbursements	(38,000)	(38,000)	(71,000)	(46,000)	(46,000)	(46,000)
Balance, End of Year	4,000	1,000	-	-	-	-

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: TOWN HALL

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2022 over $50,000	
Item	**Comment/Purpose**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**Item**	**Amount**
Paint and repair siding at Town Hall		50,000							
	Totals	50,000						50,000	
				Less: Estimated 12/31/16 ET Bal.				122,000	
				(Surplus)				(72,000)	